

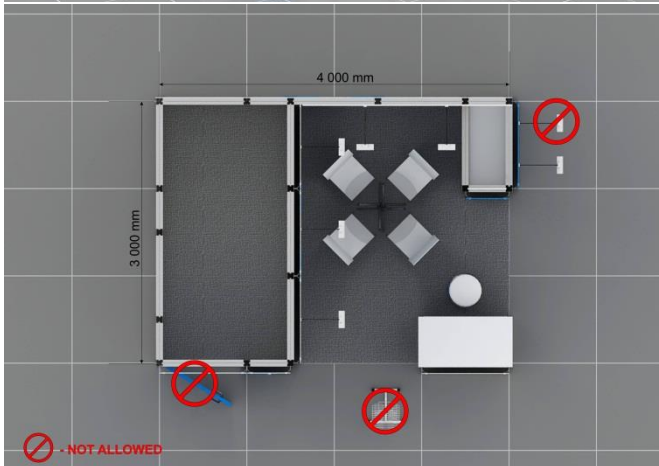
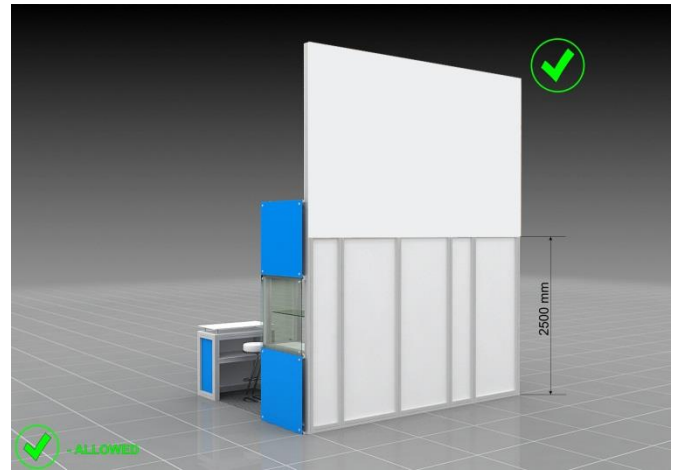
General requirements for stand project and participation in the exhibition

ITE GROUP REQUIREMENTS FOR STAND PROJECTS AND DESIGN

- Each stand must be completed with a floor covering (e.g., carpet) and also rear and side walls of a minimum height of 250 cm.
- Construction may exceed a height of 250 cm, but only with permission in writing from ITE Group, on receipt of the proposed stand design, prior to the exhibition (example of minimum package - 3 views are given below). Maximum height of stand structure should be no more than 6 metres
- No part of the stand structure (including spotlights, flags, and decor elements) may extend beyond the boundaries of the site allocated including vertical perspective of the stand, exception can be made for light-weight spotlights installed at a minimum height – 4 m from floor.

NOT ALLOWED

ALLOWED



- The open sides of the stand according to the space application form and general floor plan of the exhibition shall not be closed by the exhibitor without permission in writing from ITE Group
- Please note that company names, logos and graphics are not permitted on the reverse side of your wall overlooking neighbouring stands.
- The reverse side of your wall/s visible from aisles and also if it overlaps the height of those on neighbouring stands (2.5 m shell scheme) must be of neat appearance (only white colour accepted).
- In order to ensure the safety of visitors to the exhibition, store rooms, offices and other premises with doors at your stand and which open directly to the aisles between stands must be equipped either with sliding doors or doors which open to the inside.
- Stand design should not block access to any fire, electricity or emergency exits points.
- There is a surcharge on the space occupied by double decker stands. Double decker stands have to be booked and paid through the space application form. Construction of double decker stands will only be permitted after payment of the surcharge.

Safety requirements for the design and construction of a double decker stands

1. Load carrying structure, floor covering:

The structure of double deck must have a static analysis of load capacity;
The podium and booth should withstand a load of not less than 500 kg/M²;
Parts of the podium resisting the load of the double deck structure should withstand a load of not less than 2500 kg/M²;
The floor covering on the double deck should withstand a load of not less than 400 kg/M²;

2. Stand barriers:

Barriers on the second level should have a height of not less than 1100 mm from the second level floor and prevent falling of various objects on the first level from upstairs;

Barriers of the second level should withstand a lateral load of not less than 100 kg/M²;

The walls of the second level filled with light-weight filling should be equipped with hard protective beams at a height of 1100 mm from the floor of the second level capable of withstanding lateral load of not less than 100 kg; Must have lower sections that reach to the floor of the upper level, «Toe-Boards», so that no item can be accidentally kick through an opening gap.

3. Barriers (Handrails):

Barriers shall be provided to protect exposed edges of staircases, landings, balconies, galleries and other changes of level.

4. The construction of barriers (handrails) should:

- Provide guarding to all exposed edges of stairs and ramps at a height of 1100 mm.
- Be non-climbable, i.e., with solid infills or vertical guard rails a maximum of 100mm apart.
- Must have lower sections that reach to the floor of the upper level, «Toe-Boards», so that no item can be accidentally kick through an opening gap.

5. Stairs:

- The main stairs of the booth should only be a stairway; use of spiral stairs can only be used auxiliary stairs – spiral staircases are not permitted in general.

- Single staircase should have a minimum unobstructed width of 1200 mm and maximum 1800 mm.
- Doors must not swing across landings
- Risers must not be open
- If more than 50 people on the upper deck it needs 2 staircases
- Where a staircase is divided into more than one channel, no single channel shall be less than 900 mm wide and an additional handrail must be provided between channels.
- The width of the stairway should not be less than 900 mm;
- The stairway should withstand a load of not less than 500 kg/M²;
- Staircase between landings should contain no more than 12 steps where the tread depth is between 250mm - 350mm. When there are no more than 18 risers where the treads are 350mm or greater.
- The tread depth and height of each step should be the same throughout a set of stairs.
- The height of each step should be between 150mm and 170mm.
- Inclination of the stairway should not exceed 36° from the horizontal axis;
- With a height of raising of a ladder more than 450 mm it is necessary to provide a protection with a handrail
- A handrail of a ladder must have height of 1100 mm and maintain side loading not less than 100 kg.
- Ensure that there are kickboards between steps, to ensure that items or people do not slip between any gaps between the steps
- Ensure there is a fully filled in hand rail on both sides of a staircase, ensuring there will be no gap, anywhere on the sides of the staircase
- The stairs should be equipped with railings on both sides of the stairs;
- Railings of the stairway should have a height of 1100 mm and withstand a lateral load of not less than 100 kg;

6. Decoration of the booth:

- Only triplex glass is used for stand decoration.



- A level landing should be provided at the top and bottom of each staircase of minimum size as 1200 mm x 1200 mm .