**APPENDIX 3: EXHIBITOR / CONTRACTOR RISK ASSESSMENT**

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| **Event:** | **Venue:** | **Dates contractors in attendance on:****Build Up:****Break Down** |
| **Exhibitors Details:****Name:****Address:** **Phone:****Email:** | **Main Contractors Details:****Name:****Address:****Phone:****Email:** |
| **Risk Assessment undertaken by:** | **Risk Assessment Accepted by:** | **Halls where working:** |
| **Signed:****Date:** | **Signed:****Date** | **Stand Number (s):** |
| **Subcontractor Company Names:** |

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| **Risk Profile: A brief description of the type of stand to be constructed, should include details such as, but not restricted to, the following:** Is there any overhead rigging? Yes/NoIs this a Double Decker? Yes/NOIs this a Complex\* Stand/Structure? YES/NOAre there any complex\*\* lifts? YES/NOMaximum expected attendance at any one time |

\* A complex structure is any structure which requires structural calculations or includes any of the following:

* A multi deck structure
* Is over 4m in height
* Suspended loads over 400 kg
* Sound and lighting towers
* Tiered seating
* Stages and platforms for public use over 0.6m

\*\* Complex lifts are over 2m, or over 5,000 kg

| **Hazard** | **Risk****Level****L/M/H** | **Controls** | **Revised****Risk Level****L/M/H** |
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