

## EXHIBITOR / CONTRACTOR RISK ASSESSMENT

<b>Event:</b>	<b>Venue:</b>	<b>Dates contractors in attendance on:</b>
<b>Exhibitors Details:</b> <b>Name:</b> <b>Address:</b>  <b>Phone:</b> <b>Email:</b>	<b>Main Contractors Details:</b> <b>Name:</b> <b>Address:</b>  <b>Phone:</b> <b>Email:</b>	<b>Build Up:</b>   <b>Break Down</b>
<b>Risk Assessment undertaken by:</b>	<b>Risk Assessment Accepted by:</b>	<b>Halls where working:</b>
<b>Signed:</b> <b>Date:</b>	<b>Signed:</b> <b>Date</b>	<b>Stand Number (s):</b>
<b>Subcontractor Company Names:</b>		

**Risk Profile:** A brief description of the type of stand to be constructed, should include details such as, but not restricted to, the following:

Is there any overhead rigging? Yes/No

Is this a Double Decker? Yes/NO

Is this a Complex\* Stand/Structure? YES/NO

Are there any complex\*\* lifts? YES/NO

Maximum expected attendance at any one time

\* A complex structure is any structure which requires structural calculations or includes any of the following:

- A multi deck structure
- Is over 4m in height
- Suspended loads over 400 kg
- Sound and lighting towers
- Tiered seating
- Stages and platforms for public use over 0.6m

\*\* Complex lifts are over 2m, or over 5,000 kg

Hazard	Risk Level L/M/H	Controls	Revised Risk Level L/M/H

**Key**

High = Unacceptably High Risk – Further control needed	Medium = Moderate Risk – Reduce risk further if practical	Low = Acceptable Risk – No further controls needed
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