

# HEALTH AND SAFETY FORM

It is a condition of exhibiting that every exhibitor completes the below Health and Safety form.

Please submit this form as soon as possible by sending it to – [Asia@bettshow.com](mailto:Asia@bettshow.com)

Company Name	
Stand Number	

## Step 1 - Onsite Health and Safety Contact Information

Please provide us with contact information for a member of your staff that will be onsite at the show and who we can contact regarding any Health and Safety matters concerning your stand.

Name	
Position	
Email Address	
Mobile Number	

## Step 2 – Risk Assessment and Onsite Risks – MUST BE COMPLETED

All stand staff have been made aware of everything that will be on our stand and have been trained on preventative measures to prevent any hazards from occurring.

Our Company has its own Health & Safety Policy, which all employees are aware of

### **For completion of SPACE ONLY stands ONLY**

I have ensured that our stand contractor(s) will supply a sufficient Method Statement, Stand Plans and Risk Assessment and he/she has satisfied me of their competence to undertake the tasks required of them.

My stand contractor and their staff have been made aware of everything that will be on our stand and have been trained on preventative measures to prevent any hazards from occurring.

If you have identified any items that are of a medium or high risk, or items of special risk, please give details of the risk(s) in the box below together with the action you intend to take to minimise the risk.

Please note you may be required to send further details concerning the risk(s) and your stand may be visited on site to check the risk(s). Please ensure you bring a copy of your Risk Assessment to the show as you may be required to show it to the appropriate authorities whilst on site.

**Space Only stands must submit their risk assessments, along with a method statement and stand plans to [info@essentialevents.co.uk](mailto:info@essentialevents.co.uk) by Friday 21st August**

## TO BE SIGNED BY A COMPETENT PERSON WITHIN THE EXHIBITING COMPANY

Authorised By..... Date .....

Signed .....Position .....