**Africa Oil Week 2022 - Exhibitor / Contractor Risk Assessment**

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| **Event:**  **Africa Oil Week 2022** | **Venue:**  **Cape Town International Convention Centre – CTICC 2** | **Dates contractors in attendance on:**  **Build Up:**  **Breakdown:** |
| **Exhibitors Details:**  **Name:**  **Address:**  **Phone:**  **Email:** | **Main Contractors Details:**  **Name:**  **Address:**  **Phone:**  **Email:** |
| **Risk Assessment undertaken by:** | **Risk Assessment accepted by:** | **Halls where working:** |
| **Signed:**  **Date:** | **Signed:**  **Date** | **Stand Number(s):** |
| **Subcontractor Company Names:** | | |

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| **Risk Profile: A brief description of the type of stand to be constructed, should include details such as, but not restricted to, the following:**  Is there any overhead rigging? Yes/No  Is this a double decker? Yes/No  Is this a complex\* stand/structure? Yes/No  Are there any complex\*\* lifts? Yes/No  Maximum expected attendance at any one time: |

**\* A complex structure is any structure which requires structural calculations or includes any of the following:**

* Any structure, regardless of its height, which requires structural calculations
* Multi-storey stands
* Any part of a stand or exhibit which exceeds four metres in height
* Custom-built/bespoke suspended structures
* Sound/lighting towers
* Temporary tiered seating (refer to Temporary Demountable Structures section)
* Platforms and stages over 0.6m in height and all platforms and stages for public use (not including stand floor flats and platforms)

| **Hazard** | **Risk**  **Level**  **L/M/H** | **Controls** | **Revised**  **Risk Level**  **L/M/H** |
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